NEWS & EVENTS

FWA FINANCIAL WOMEN'S ASSOCIATION CONNECTIONS

Newsletter Tips & FAQs

What is the best setting to view the online newsletter?

On a PC
Right-click on your desktop
Click properties
Select the Settings tab
Set the resolution to 1024 x 768

On a Mac
Go into system preferences
Click on displays –> display tab
Click on the 1024 x 768 setting and close out the System Preference window.

The newsletter appears in plain text (black and white – no colors).

Click the View tab in your mail client's toolbar
Select "**View message as HTML**"

Newsletter images do not appear in the e-mail.

If your e-mail program allows you to receive HTML e-mail, click on the View section of the menu bar and "**Load images**."

If your e-mail program does **not** allow you to receive HTML e-mails, click "**View as plain text**." You still won't be able to view images, but will get live links that open your browser to the cover page of the newsletter, where you can navigate throughout the newsletter or download the PDF.

NOTE: If your e-mail is set to "raw source" viewing, you will not have live links (highlighted/underlined) that will redirect you to the newsletter.

When I receive my plain text e-mail, parts of it appear to be on one long line.

This problem actually extends from a bug in Microsoft Outlook 2002. Microsoft's knowledgebase article on the subject is available at:
http://support.microsoft.com/default.aspx?scid=kb;EN-US;q287816

The PDF prints in a different font than on screen.

If you are viewing the PDF in Acrobat/Acrobat reader, Click the Advanced tab of the toolbar and uncheck "**Use local fonts**."